



8 September 2020

Dear Parent or Guardian,

Hello, my name is Mrs. Holland and I am excited to be your student's Spanish I/II teacher. I am looking forward to working with you and your child, and I have high expectations for an exciting and productive year!

Students must pass state tests and assessments in order to graduate high school. Each is a very rigorous test that will require all of us to work hard together in order for students to pass and ultimately graduate high school. With that, students will be challenged to think critically, ask questions about information and about the world, and make connections between people in different places and times to their own culture.

I know that the best way for your student to learn is with the support of their family and surrounding community. There are a few specific ways that I ask for your support during this school year:

ATTENDANCE – Encourage your child to attend school every day on time. When a student is absent they miss a lot of information, and it can be especially difficult to “make-up” a class discussion or a group activity. I have a strict late work policy (in the syllabus) so please ensure that your child turns their work on time to avoid a deduction of points.

HOMEWORK – Students should expect to receive about **an hour** of homework in my class **every day** including the weekends. You can help by reminding your student about homework and reading, asking them about what they learned from their homework or what they read, or talking to them about what they are learning in class which can be found on their calendar.

COMMUNICATION – I will do my best to keep you informed of your student's progress in my class. **In order to do so, please fill out the attached contact form and return it to school with your student. Your student must return the parent survey and your signature by Friday class period or he/she will receive a zero on the assignment.** I look forward to speaking with you this fall and meeting with you throughout the year at events. I plan to contact you at the beginning of the year, but while I will do my best to contact you regularly, feel free to contact me any time in the manner most convenient for you –email, remind (texts), or in person. I am always happy to discuss any questions or concerns you have about your child.

Email: hollaka@boe.richmond.k12.ga.us

I look forward to an exciting, productive school year. Thank you in advance for your support,

Best Regards,
Mrs. Holland





Parent/Guardian Survey:

Your Name: _____ Your Child's Name: _____
I have read and discussed the parent letter with my student Yes No

1. What is your relationship to the student? (father, mother, stepfather, grandmother, etc.)

2. Please list their strengths (include as many as you can think of: academic, social, athletic, musical, artistic, etc. Be specific and don't be shy ☺)

3. Please share any information that I should know about your child (medications, conditions, special seat requirements, learning disabilities, etc.)

4. What do you wish teachers knew about your child that they may not know?

5. What motivates your child?

6. What are your goals for your child?

7. How would you like me to contact you? Please state if texting is available.

phone: _____ home work cell

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Best time to call: _____

email: _____

8. Are you the only person to whom I should speak when I call home? If there is someone else I can speak with, please write their name and relationship to the child, as well as their contact information.

9. Could you bake or provide food for special celebrations? Please let me know if you would like to be involved.

